



# DEPARTMENT OF Management & Budget

Lewis Cass Building  
320 South Walnut Street  
P.O. Box 30026  
Lansing, MI 48909

*"Partners in achieving excellence."*

## Director's Office

The Director's Office provides management oversight, strategic planning, public information, budget development, legislative affairs, and organizational development to the department.

- Lisa Webb Sharpe, Director, Connie Shutes, Assistant: 517-373-1004
- Rose Wilson, Chief Deputy Director: 517-373-1004
- Elva Revilla, Director's Senior Executive Assistant and Director of Organizational Development: 517-373-8575
- Patty Russ, Deputy Director's Senior Executive Assistant: 517-373-6741
- Robert Burns, Director, Government Affairs: 517-373-1004
- Patty Russ, Acting Director, Communications: 517-373-6741
- Sue Horvath, Budget Officer: 517-373-2614
- Dorothy Smith, Information Security Officer: 517-241-0527

## Financial Services

Financial Services offers a broad range of services to DMB operating units, including accounting services, departmental procurement and accounts payable processing, financial analysis, business planning, management level reporting, performance measurement and management, automated billings, data collection and interfaces, and contract/lease management. Financial Services also provides accounting services to the Department of Information Technology and to the State Sponsored Group Insurance Funds (Civil Service Commission). In addition, Financial Services serves as audit liaison with the Auditor General's office.

- Mike Gilliland, Director, Geneva Hawthorne, Assistant: 517-335-3746
- Ron Foss, Fiscal Management Division: 517-241-2155
- Natalie Spaniolo, Operations Division: 517-241-4195

## Human Resources

Human Resources provides services important to employment in DMB, including traditional human resource support such as recruitment, classification, payroll and benefits, labor relations and leave administration. In addition, safety and health services are managed within this office. Human Resources is also responsible for coordinating employee recognition initiatives, including the annual employee recognition celebration and employee excellence awards program.

- Ann Kroneman, Director, Billie Isham, Assistant: 517-373-1000

## State Building Authority

The State Building Authority is the state's primary vehicle for financing major capital outlay projects, including colleges and universities. In addition, the SBA houses the Risk Management Section, which provides state agencies with commercial insurance (with the exception of employee benefit related insurance) and administers the Vehicle Self-Insurance fund.

- Debbie Roberts, Director, Debbie Sanchez, Assistant: 517-373-3806

## Business Services Administration

Business Services Administration (BSA) provides a diverse range of functions to State agencies and departments. BSA is divided into two distinct groups: Purchasing Operations and Agency Services.

- Sergio Paneque, Chief Procurement Officer & Senior Deputy Director, Diane Pittman, Assistant: 517-373-0300

Purchasing Operations buys goods and services on behalf of State agencies and departments. Governed by the motto "Integrity First, Quality Service Daily, Responsible Spending Always," the various teams and divisions within Purchasing Operations focus on competitively bidding solicitations to provide the best value to Michigan taxpayers. Training is offered for Michigan businesses that want to become State contractors. Additional support is provided to the State Administrative Board and local governments, school districts, colleges and universities, and non-profit hospitals.

- Sergio Paneque, Director, Purchasing Operations: 517-373-0300
- Kristi Thompson, Director, Services Division: 517-335-1646
- Tony DesChenes, Director, Commodities Division: 517-373-9417
- Greg Faremouth, Director, Information Technology Division: 517-373-9417

Agency Services supplies State agencies, colleges and universities with printing services, mainframe printing, mailing and transportation services, warehousing of goods and processing of state and federal surplus. Vehicle and Travel Services manages fleet operations, including vehicle acquisition, maintenance, disposal and fuel management services. The Travel Services unit provides cost effective, timely and safe travel accommodations for state agency business travelers.

- Joyce Van Coevering, Director, Agency Services: 517-322-5005
- Joe Chin, Director, Mail & Delivery Services: 517-322-5003

- Vern Thelen, Director, Print, Warehousing & Surplus Services: 517- 322-6764
- Joyce Van Coevering, Fleet Operations: 517-322-5005

## **Facilities Administration**

Facilities Administration manages and maintains office buildings throughout the State of Michigan, providing parking and security services for these DMB managed facilities. Facilities Administration also provides facility design and construction management services for state agencies and colleges and universities implementing infrastructure improvements and new construction projects. Facilities Administration strategically manages the state's portfolio of owned and leased space, providing agencies with services to meet changing space requirements, as well as handling land and surplus property dispositions.

- George Hakim, Senior Deputy Director; Karen Stone, Assistant: 517-373-3670
- Robert Hall, Director, Design and Construction: 517-373-6311
- Keith Paasch, Director, Building Operations: 517-373-0185
- Terri Fitzpatrick, Director, Real Estate: 517-335-6877
- Jason Nairn, Manager, Security & Emergency Management: 517-241-2188

## **Office of Retirement Services**

Retirement Services administers retirement programs for Michigan's state employees, public school employees, judges, and state police.

- Phil Stoddard, Senior Deputy Director, Terry Rideout, Assistant: 517-322-6235
- Laurie Hill, Assistant Director: 517-322-6235
- Tim McCormick, Director, Customer Service Division: 517-322-6235
- Anthony Estell, Director, Organizational Support Division: 517-322-6235

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