



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



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SUPERINTENDENT OF
PUBLIC INSTRUCTION

September 11, 2009

TO: CTE Fiscal Agency Superintendents and CEPD Administrators
FROM: *Patty Cantú*
Patty Cantú, Director, Office of Career and Technical Education
SUBJECT: Data Collection

Please ensure that all districts that send students to state-approved Career and Technical Education (CTE) programs receive a copy of this message:

Beginning fall 2009, student graduation status will be determined through data submitted in the District Exit Status characteristic in the Michigan Student Data System (MSDS). To minimize duplicate data collection and ensure accurate data, district exit status for CTE students is no longer collected in the Career and Technical Education System. This information is extracted directly from the MSDS using the student UIC.

The **End-of-Summer snapshot**, taken from data submitted via the **Student Record Maintenance Collection** of the MSDS will provide the final disposition used for determining the status of the most recent cohort and will be the final opportunity to submit graduates and update the exit status for CTE students who were expected to return in the fall but did not. All students who participated in a state-approved CTE program, either at a high school or a career center, during their high school career, and who had a change in their exit status must be reported by **October 14** to be included in this report.

The MSDS will be off-line for system maintenance and enhancements from the end of August until late September. The Student Record Maintenance Collection will be available once the system is reactivated. Please refer to the Center for Educational Performance and Information (CEPI) Web site for more information about the MSDS and the Student Record Maintenance Collection. Visit the CEPI home page at: www.mi.gov/cepi and click on the "Michigan Student Data System (MSDS)" link in the "What's New" section.

If you have any questions regarding MSDS, please contact the CEPI customer support via e-mail at: CEPI@michigan.gov, or call (517) 335-0505, select "option 3" and follow the prompts. If you have questions regarding CTE reporting, please contact Jill Kroll at (517) 241-4354.

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