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DEPARTMENT OF ENERGY, LABOR & ECONOMIC GROWTH  
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# Memorandum

**DATE:** June 2, 2009

**TO:** Insurance Licensees, Education Providers and Insurers

**FROM:** Sonya W. Dungey  
Director of Insurance Licensing

**SUBJECT:** New CE Review Date Conversion to Birth Month

The purpose of this communication is to advise Michigan resident insurance producers, solicitors, education providers and insurers of the amendment to Section 500.1204c (2) of the Insurance Code, 1956 PA 218, MCL 500.1204c. Public Act 574 of 2008 provides for a change in all continuing education (CE) review dates. **The change will take effect January 1, 2010.**

The new CE review date will be based on the month and year of a producer's birth. Licensees with dates of birth in odd years will have CE due the first day of their birth month every two years in all odd years. Licensees with dates of birth in even years will have CE due the first day of their birth month every two years in all even years.

Licensees will receive a new CE review date that will be no less than 12 months from the current review date. This means the first review date may be less than 24 months; which will require the licensee to acquire additional CE credits in order to remain compliant. Active licensees will be contacted and provided with their new CE review date.

Beginning the week of January 4, 2010, new CE review dates will be displayed at [www.michigan.gov/ofir](http://www.michigan.gov/ofir). Scroll to Insurance Licensee Locator and enter your system ID number to access your licensing information.

Visit the website at [www.michigan.gov/ofir](http://www.michigan.gov/ofir) > Licensing and scroll to the Spotlight section for the most current information or you may contact our office toll-free at 877-999-6442.